

Specifications for a Letter of Motivation for a Master's Degree Programme Application

Applicants must submit a letter of motivation.

The following specifications must be complied with:

1. Formal:

- At most three pages
- Page format A4
- Left-hand margin 3.5 cm, right-hand margin 2 cm
- Font Arial, font size 11 pt
- Line spacing 1.5

2. Content:

- First page (mandatory): Description of the motivation for the planned degree programme
- Second page (mandatory): Short CV with information on previous degree programmes, especially a summary of the dissertation, as well as information on any professional activities
- Third page (optional): Special achievements or awards

The letter of motivation with CV should provide evidence of written language skills as well as competencies both within and outside the field of specialisation.